

BYLAWS OF THE DUBLIN JEROME FOOTBALL BOOSTERS CLUB

Article I

Name

The name of this organization shall be the Dublin Jerome Kickoff Club (hereinafter referred to as the "booster club").

Article II

Purpose

The purpose of the booster club is to support the Dublin Jerome High School football program and to benefit the student athletes of the Dublin City School District who play football at Dublin Jerome High School.

Article III

Articles of the Organization

This booster club exists as a non-profit/unincorporated organization. These bylaws are the governing articles of the booster club. The organization is organized exclusively for exempt purposes within the meaning of section 501(c) (3) of the Internal Revenue Code.

Article IV

Members/Officers/Executive Committee

1. Members. The booster club shall have one class of members. Parents/guardians of participants in the football program, faculty, staff and any other resident of the Dublin School District interested in the purposes of the booster club are eligible for membership. The booster club shall maintain a membership registry containing names and addresses of members and other pertinent information, which shall be made available to any member upon request for any proper purpose.
 - (a). Each member shall be entitled to one vote on each matter submitted to members of the booster club for approval or other action.
 - (b). Membership status may be terminated upon a two-thirds vote of the members if it is determined that a member has conducted himself in a manner which is detrimental to the best interests of the booster club.
2. Officers. The officers of the booster club shall be members and shall consist of a President, Vice-President, Treasurer, and Secretary, and such other officers as the Executive Committee shall recommend/nominate and the members shall elect.
3. Executive Committee. The Executive Committee shall consist of the officers of the booster club, as well as the Head Varsity Coach and any Committee chairpersons that may be nominated by the President and approved by a majority vote of the Executive Committee. The President will serve as the chairperson of the Executive Committee. With the exception of the Head Varsity Coach, members of the Executive Committee shall have a child participating in the Dublin Jerome High School football program.

4. Roles, Duties and Responsibilities.

(a). President. The President shall have the overall responsibility for the booster club and shall ensure that the organization carries out the purpose for which it was formed. The President shall perform such other duties as may be prescribed by the Executive Committee.

(b). Vice-President. The Vice-President shall fulfill the duties of the President in the President's absence and other duties as may be assigned by the President and the Executive Committee.

(c). Secretary. The Secretary shall be responsible for preserving the minutes from meetings of the booster club and the Executive Committee and reporting to the membership. The Secretary shall have such further duties as may be assigned by the President and the Executive Committee.

(d). Treasurer. The Treasurer shall have general charge of the finances of the booster club. The Treasurer shall keep or cause to be kept a full and accurate account of all receipts and disbursements of the booster club in books belonging to the booster club, which shall be open at all times to inspection by the Dublin City School District. The Treasurer shall make any reports required by the Executive Committee throughout the year. Further, the Treasurer shall:

1. Deposit all monies collected by or remitted to the Treasurer on at least a weekly basis.
2. Make all payments for the booster club. All payments shall require signatures of any two officers.
3. Reconcile all bank accounts monthly with the statement of beginning cash balance, cash receipts, cash expenditures, and ending cash balances. This report shall be given to the President along with a photocopy of the bank statement.
4. Prepare an annual budget with the Executive Committee to be approved by the general membership by a simple majority vote at the first meeting of the year.
5. File an annual report with the Dublin City School District Treasurer. The report must illustrate beginning cash balance, cash receipts, cash expenditures, ending cash balance, bank reconciliation, and a copy of the year ending bank statement, along with copies of any certificates of deposit or other investments verifying reconciliation.
6. File in a timely manner all documents that serve to maintain the booster group's compliance with local, state, and federal tax reporting requirements.

The Treasurer shall have such other duties as may be prescribed by the President and the Executive Committee.

(e). Head Varsity Coach. The Head Varsity Coach shall be a member of the Executive Committee and shall have full voting privileges on all matters.

(f). Committee Chairpersons. Any committee chairpersons that are members of the Executive Committee shall have full voting privileges on all matters.

(g). Duties of the Executive Committee. The Executive Committee is authorized to establish appropriate procedures for the booster club and shall be empowered to conduct any and all business of the booster club and make all policy related thereto, including setting annual membership dues. Said policies and administrative decisions shall be recorded by the Secretary in the minutes from each Executive Committee meeting and maintained in the booster club's minute book. The Executive Committee shall serve as a nominating committee for officers for the ensuing term. The Executive Committee will present a slate of candidates at the Annual Meeting each year. Nominations may also be made from the floor. To ensure continuity of leadership,

subject to approval of the Head Varsity Coach, there shall be a presumption that the person then serving as Vice President will be nominated to serve as President for the ensuing term.

5. Election. At a meeting called for the purpose of electing officers, the members of the booster club shall elect the officers of the booster club by a simple majority vote from the slate of nominees presented by the Executive Committee. Alternatively, any member may state that he/she is interested in being nominated for a position as an officer. The existing Executive Committee members must approve this nomination by a majority vote. A slate of approved nominated candidates will be presented to the general membership for election.
6. Terms of Office. All officers shall hold office for a term of one (1) year, with no limit on the number of successive terms which may be served. All officers shall assume their offices no later than March 1st of each year.
7. Vacancy. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, shall be filled by majority vote of the members of the Executive Committee.
8. Removal. Any member of the Executive Committee, other than the Head Varsity Coach, may be removed as a member of the Executive Committee and as an officer if there is just cause to remove said member and if two-thirds of the Executive Committee agrees that said member be removed. "Just cause to remove" shall include action by the member constituting dishonesty, fraud, willful disloyalty or malfeasance, or felonious conduct, or an act or omission which the member knows or reasonably should know will impair the reputation, goodwill, or business position of the booster club or action by the member that involves misappropriation of the booster club's funds or other assets.
9. Meetings.
 - (a). Regular meetings of the booster club Executive Committee shall be held at times determined by the Executive Committee. General membership meetings shall be held at times set forth by the Executive Committee as may be required for election of officers or other actions requiring general membership approval.
 - (b). Except as provided in Article IV 1. (b)., Article IV 8. and Article V, a majority of those members attending any Executive Committee or general membership meeting shall constitute a quorum for the transaction of business by the booster club.
 - (c). Except as provided in Article IV 3., all members of the booster club shall be eligible to attend, participate in, and vote at all of the club's general business meetings, and/or serve in any of its elected or appointed positions.
 - (d). Only Executive Committee members shall be eligible to vote at the Executive Committee meetings.

Article V ***Amendment of Bylaws***

These bylaws may be amended at any meeting of the members by (i) the vote of two-thirds of the members of the Executive Committee, and (ii) the vote of two-thirds of the members present at such meeting; provided, that the substance of any proposed amendment has been provided in writing in advance of the meeting.

Article VI

Involvement of Dublin City Schools District Students and Staff

Any student or staff involvement in the conduct of the booster club's activities is subject to the approval of the Superintendent.

Article VII

Dissolution

This booster club may be dissolved at any time by a simple majority vote of its members in a meeting convened to discuss dissolution. Upon the dissolution of the booster club, the President shall pay or cause to be paid all of the liabilities of the booster club. After satisfaction of all of the liabilities, any remaining assets shall be offered for use by the Dublin City School District. Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or shall be distributed to the federal government or to a state or local government, for public purpose.

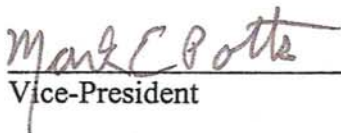
Article VIII

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provisions of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code.

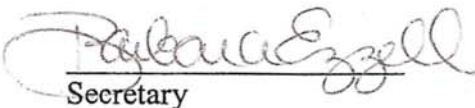
These bylaws were approved and adopted by the Executive Committee of the Dublin Jerome Kickoff Club at a meeting held March 11, 2004.


President


Treasurer


Vice-President


Head Football Coach


Secretary